**Homeless and Rootless at Christmas Sheffield (HARC) Catering Lead**

Location: HARC Project c/o Victoria Hall, Sheffield S1 2JB

Duration: From 24th December 2025 (setting up day) 25th-29th December 2025

Because of the long duration of the project in 2025 we propose that 2 people take on this role and job share, agreeing on the division of the hours between them.

Number of working days and hours: To be arranged with Project Managers

Services: In charge of the kitchen and kitchen volunteers, responsible for all food preparation and assist with menu planning and stock control

Fee Rate: £15 per hour for attending training or meetings; £25 per hour on Bank Holiday shift and £20 per hour on non-Bank Holiday shift

Expenses: reasonable expenses incurred will be reimbursed, with a copy of the receipts provided and given to the bookkeeper

Payment: Upon issue of a timesheet, either by cheque or via BACs

Please apply using the application form provided and return to

harc.sheffield@gmail.com